

**NECN Board of Directors Meeting  
Tuesday, June 18, 2013, 6:30-8:30  
NECN Office  
Approved Minutes**

**Meeting Attendees  
Board**

Chris Lopez, Sullivan's Gulch, NECN Board  
Robert Bowles, At-Large, NECN Board  
Shirley Minor, Woodlawn, NECN Board  
Don Rouzie, Sabin, NECN Board  
Adam Karol, Alameda, NECN Board  
Susan Dinger, Concordia, NECN Board  
Caroline Dao, Boise, NECN Board  
Damon Isiah Turner, At-Large, NECN Board  
David Lomax, King, NECN Board

Peter O'Neil, Irvington, NECN Board  
Steve Cole, Irvington, NECN Board  
Pauline Bradford, Eliot, NECN Board  
Jim Brown, Alameda, NECN Board  
David Sweet, Sabin, NECN Board  
Carol Gossett, Sullivan's Gulch, NECN Board  
Katie Ugolini, Concordia, NECN Board  
Joan Ivan, Eliot, NECN Board  
Paul Anthony, Humboldt, NECN Board

**Staff**

Shoshana Cohen, Interim Executive Director  
Katy Asher, Neighborhoods Program Manager  
Katie Chastain, Administrative Assistant  
Benjamin Adrian, Community Planning

**Guests**

Lupin Morgan, Boise  
Joshua Curtis, Sabin  
Lee Perlman

**Meeting called to order by Chris Lopez at 6:35pm**

**Welcome and Introductions were completed**

**Review and Approve Agenda and Minutes**

Minutes and Agenda were reviewed. **Pauline Bradford moves to approve. David Sweet seconds. Unanimously approved, Chris Lopez abstaining.**

**Interim Executive Director's report**

Shoshana shares a written report. Highlights success of Facilitator Training on June 3rd in conjunction with Resolutions NW, Staff working a lot with Good in the Hood, wrapping up a lot of end-of-year finances, thinking about next year, ONI has remained in the Mayor's portfolio.

**Unfinished Business**

**Good in the Hood Update**

Shoshana sends around a sign-in for volunteers needed at the Good in the Hood festival, tabling and cash counting Saturday afternoon/evening and Sunday. Everyone is invited to walk in the Parade on Saturday. Reports that GITH volunteers have been working very hard and it's been great working with them this year. If you eat at McMenamin's Kennedy School this Saturday, 50% of your bill will be donated to GITH and there will be live music.

**Volunteer Appreciation Party**

Changed the date to July 17, 6-8pm at King School Park to accommodate a visit from the Mayor. Please invite neighborhood volunteers. E-vite only event, to NECN Board members, NECN NA Board and committee members, as well as other NECN affiliated volunteers. Prizes, gifts, food and band, Trashcan Joe.

**Lease Update/N Williams Development Update**

Staff and Board are in negotiations with PPS about NECN's future in this building. For the longer term, Board and Staff are discussing use of space in a new building going in at North Fremont between Vancouver and Williams, developed by Gabbert Development. They may offer us good space for developing programming in some of the public space in that building.

Steve asks Board for Executive Committee to have authorization to meet and work with the Gabbert group over the summer through September and possibly engage in a lease agreement. **David Sweet moves to authorize the Executive Committee to negotiate lease agreements and terms with various parties over the summer. Carol Gossett seconds. Unanimous favor, Chris Lopez abstaining.**

## **New Actionable Items**

### **Executive Director Search Committee Recommendation**

The Search Committee interviewed candidates, and the final candidate withdrew. The Committee recommends making Shoshana the permanent Executive Director at part-time capacity.

*Shoshana and all non-board members were requested to leave and the Board entered Executive Session.*

**Peter O'Neil moves to hire Shoshana within the current budget we have. Jim Brown seconds. No further discussion. Unanimously in favor, Chris Lopez abstaining.** Congratulations shared with Shoshana and with the Board. Thanks given to the Executive Search Committee.

### **Budget Approval**

Shoshana shares draft budget documents for FY 13-14. She handed out a draft version last month and reviewed it thoroughly with the Executive Committee earlier this month. She also hands out a draft work plan, showing allocations for proposed staff hires: Community Initiative Coordinator (25 hours/week), Communications and Events Coordinator (20 hours/week), Policy and Advocacy Coordinator (32 hours/week). In addition to a ¾-time Executive Director, 35-hour Neighborhoods Program Manager, 20-hour Admin Assistant and 10-hour Outreach Assistant.

Shoshana highlights that this budget shows grant funds coming in from ONI, some income from cleanups and a couple of misc. things. We are running under budget this year, and will pre-pay about \$8,000 of next year's expenses. Hopes to raise \$10,000 in the coming year so that we can maintain the higher staffing levels. We have about \$5,000 in non-ONI money from this year that can be used to replenish money taken from reserves in the past couple of years. Suggests the board identify what their goal would be for replenishing the reserves sometime in the future. Shoshana asks that the Board assist in providing feedback regarding priorities for our programming and overall direction.

David Sweet mentions that this is the first budget he's seen in a while that he understood and had confidence in. He is excited about prospects for the organization with proposed staffing. Paul Anthony commends Robert Bowles, Shoshana and new bookkeeper for their work on finances this past year. **Robert Bowles moves to approve the budget, Paul Anthony seconds. Passed unanimously, Chris Lopez abstaining**

### **Ratify Two Letters Sent by Executive Committee**

The Executive Committee sent two letters due to time sensitivity. North Broadway Safety crossing project, and the next one is regarding SUN School programming. Joshua Curtis shares information about the letter regarding SUN Schools, and David Sweet shares information about the Safety Crossing letter.

David Sweet suggests that the Board does not need to take action on this topic as the Executive Committee already took action. Carol Gossett notes that the letter does not emphasize walking as much as she saw reflected in the Land Use Committee discussions, but no action needed to change that.

### **NECN Board Elections**

Chris Lopez invites the Board to take note of current neighborhood representatives and asks the Board to consider accepting the slate for the coming year by acclamation. **Paul Anthony moves, Don Rouzie seconds. Carries unanimously. Chris Lopez abstaining.**

David Lomax suggests that he should run the elections, Chris gives consent for David Lomax to move forward with the Nominating Committee's plan for the remainder of the elections.

David presented the Nominating Committee's recommendation for the At-Large Directors. With two vacant seats, he called for nominations three times, but none present. Each of the three candidates introduced themselves and talked about their experience. **Motion to accept the slate made by David Sweet, Jim Brown seconds, all in favor, motion passes.**

Election of officers presented, call for nominations, none present. Duties of officers were read by David Lomax. **Caroline Dao nominates herself for the Recorder position. Peter O'Neil nominates Paul Anthony for 1st Vice President, Don Rouzie seconds.** Two more calls for nominations are made by David Lomax. Chris Lopez and Steve Cole each speak to the Board about their position in running as President. Ballots are issued for the contested President position. Peter O'Neil requests discussion time. Chris and Steve leave the room for Board discussion of candidates. Ballots are collected and counted. **Lupin Morgan nominates herself for Executive At-Large position. David Lomax calls for any further nominations. Paul Anthony moves to accept the slate, Robert Bowles seconds, all in favor, motion passes.** Ballot count is reported as a tie for President. Second round of ballots are issued, collected, and counted. **Reported as Chris Lopez remaining as President. Don Rouzie motions to elect the slate as presented, seconded by Jim Brown, all in favor, motion passes.**

## Community Committee Reports

### **CEDC**

CEDC is looking at partnering with Groundwork Portland regarding brownfields and holding an event that will incorporate a fundraiser for them in September.

### **LUTC**

Hosted a great presentation from the city on their gentrification study soon to be completed. They've identified risk factors for neighborhood gentrification and are looking at ways to address those risk factors.

### **SALT**

SALT voted unanimously to put on a two-part forum on Gender Justice and Understanding Domestic Violence. A small group from SALT got together with YWCA to develop a detailed description of the events. Demonstrates that safety for all people is a priority in the neighborhood and raises awareness of sexism and domestic violence. The budget for the event would be \$500 just for YWCA staffing, and SALT is committed to fundraising and asking for donations for food, as well as developing materials for outreach, finding a location, etc. Chris notes that if NECN is partnering with YWCA we would hope they might reduce their hourly rate. Discussion of available resources for a two-part forum, whether the topic is pertinent to NECN's scope, how many people are being invited and how outreach will happen. **Peter O'Neil moves to host this forum, Susan Dinger seconds. Unanimous, Steve Cole and Chris Lopez abstaining.**

### **Schools**

The Schools Committee reached out to Woodlawn school and things look promising there. Looking to partner with them to see if we can help increase their enrollment rate and see if that can be a model in other schools in the area. Helping them to build connections with other community organizations, businesses and resources.

## Board Committee Reports

### **Finance Committee**

Covered topics earlier during budget discussion.

**Personnel Committee**

Luke Groser is absent and nothing to report.

**Rules Committee**

David L. has nothing to report.

**Ad-Hoc Committee Reports****Resource Development**

Carol reports hoping to get things going soon.

**Announcements**

Paul A. announces that the PDC dissolved all of the boards for all of the urban renewal areas, ICURA is gone. The PDC's plan for community outreach is to send it to ONI. Shoshana tried to confirm that with ONI today and no one had heard of that.

**Adjourn 9:05pm**