



**NORTHEAST COALITION  
OF NEIGHBORHOODS**

**NECN Board Meeting  
Tuesday, April 19, 2016  
NECN Office – Conference Room  
Approved Minutes**

**Meeting Attendees**

Alan Silver, President  
Loulie Brown, 1st Vice President  
Katie Ugolini, Recorder  
Paul van Orden, Parliamentarian  
Dave Johansen, Alameda Representative, Exec. At-Large  
Rachel Lee, Sabin Representative  
Garner Moody, Boise Representative  
Brendan “Mort” Mortimer, Vernon Representative

**Staff**

Laura Becker, Operations Manager

**Guests**

Mike Brown, Sullivan’s Gulch

**Meeting called to order by Alan Silver at 6:45 pm**

**Review and Approval of Minutes & Consent Agenda**

Alan asked board members for any additional agenda items. After confirming all items for discussion and action, **Alan moved to approve the agenda; seconded by Garner; approved unanimously.**

Rachel asked for clarification of Mort’s bylaws motion in the March meeting minutes. Mort clarified that the motion was to approve the bylaws with the amendments listed in March’s minutes. Alan clarified that the motion to appoint Dan Lerch-Walters was as Sullivan’s Gulch representative. **Alan moved to approve the minutes as amended; seconded by Loulie; Katie abstained; approved.**

Mike Brown from Sullivan’s Gulch introduced himself as their Treasurer and noted that the neighborhood association is interested in reconnecting with NECN after a lack of representation and communication. **Alan moved to elect Mike Brown to the board as Sullivan Gulch’s second representative; seconded by Rachel; approved unanimously.**

Rachel proposed setting the time for the first board meeting of the new board at the close of the Annual Member meeting at 7:30 pm on June 21. **Alan moved to have the June 21 new board meeting following the Annual Member meeting; seconded by Dave; approved unanimously.** According to the new bylaws, notice needs to be given to NAs that their board nominees must be designated in writing to NECN by 12:00 noon on June 20.

**Executive Director Report**

Laura presented the report in Adam Lyons’ absence. Alan added that the next Hidden History of Albina tour is May 21 and that Paul Leistner from ONI offered to assist King NA regarding membership and bylaws.

**Board Committee Reports**

**Executive Committee**

The grievance committee meets April 20th to analyze the grievance against NECN. The Executive committee, at its May 2nd, meeting will hear and review two grievance appeals against King NA, and one grievance against NECN, all filed by Margaret O’Hartigan.

### **Rules Committee**

Rachel presented the draft Board Policy Manual for review and suggestions to be approved at the May meeting. Loulie asked for language to be added to the Org Chart on page 5 so that it can be modified as needed and for language to be added to the Delegation of Authority to Executive Director Policy on page 14 that the Executive Director keep the board apprised of any budgetary shortfalls and provide periodic updates to the budget in coordination with the Treasurer. Rachel noted that committees will need to be formally created or dissolved to comply with the new bylaws and that next year's board meeting schedule needs to be established.

### **Strategic Planning**

Alan led the board in a discussion about the issues NECN's work tackles, identifying the top three as zoning, housing/less-ness, and livability, and suggesting that what NECN truly does is address the challenges of growth and equity. The board discussed NECN's role in convening and amplifying neighborhood-specific advocacy and coalition-wide concerns and the importance of avoiding conflict that discourages progress and preventing conversations from taking place on separate parallel tracks. In order to meet the evolving needs of the community, NECN needs stability and a healthy balance between its internal technical needs and external focus, inclusiveness of varied experience and viewpoints, and self-reflectivity. NECN should be proactive instead of reactive and be seen as a go to resource when appropriate and as capacity allows. The board will continue to discuss how this framework informs NECN's committee structure and strategic plan over the next few months.

### **Personnel Committee**

Loulie reported that Damon signed the severance agreement and received payment. The committee will pursue Adam's request for a re-organization of the staffing arrangements as charted out by NECN last year through the spring. It is expected that the last open position will be filled starting in July.

### **Finance Committee**

Loulie presented the financial statements and reported that NECN overspent in several areas of the budget related to professional fees in conjunction with staff transitions and additional insurance. After discussion, **Alan moved to transfer \$2,000 from reserves to checking to cover the overages; seconded by Dave; approved unanimously. Alan moved to direct the Finance Committee to create a minimum balance policy and replenishment protocol for the reserve; seconded by Loulie; approved unanimously.**

### **Nominating Committee**

Dave reported that the committee has met twice and has established separate criteria for neighborhood representatives and at-large board members. Positions should include spots for business, nonprofit, artistic and activist representatives. **After discussion, Paul moved to authorize the nominating committee to recruit board members; Katie seconded; Mort abstained; approved.**

### **Other Business**

Paul asked the board to support a request for conservation and historic design review requirements from BDS. He will request the records from the City and provide them to the staff, to be available as committees and NAs need them.

Due to time constraints, Garner will email the board a summary of Boise NA's issues related to proposed zoning changes.

### **Meeting adjourned at 9:00 pm**

Minutes taken by Laura Becker.